

# Stage 2 – Registering for an OH|ID in the Provider Network Management (PNM) Module

Provider Journey Maps September 2022



#### **OH|ID Registration| Overview**

#### Purpose and Considerations

- Purpose
  - » Instruct providers on how to create an OH|ID account and credentials (username and password) using the Innovate Ohio Platform (IOP)
- Common Acronyms
  - » IOP Innovate Ohio Platform
  - » PNM Provider Network Management



#### **OH|ID Registration | Overview (cont.)**

#### Purpose and Considerations

- Resources
  - » For detailed step-by-step instructions, please utilize the User Guides available at <a href="https://ohiopnm.myabsorb.com/">https://ohiopnm.myabsorb.com/</a>.
    - Users will need an enrollment key to create an account and access training guides. These enrollment keys
      will be part of the communication sent out by ODM when the Learning Management System is open for
      enrollment
- Provider Journeys Included in this Document
  - » OH ID Pre-Registration
  - » OH ID Registration After Go Live
    - Person A If you pre-registered for an OH ID account
    - Person B If you do not have an OH ID account (Existing Providers)
    - Person C If you do not have an OH ID account (New Providers)

## OH | ID Pre-Registration

August 15, 2022 – September 23, 2022

## **OH | ID Pre-Registration**

WHO: Ohio Medicaid Providers, Provider Agents, and

Administrators

WHEN: Process effective August 15, 2022 through September

23, 2022



**Note:** The OH|ID pre-registration link will be disabled after September 23, 2022. Providers that do not pre-register by this deadline will have to wait until Stage 2 go-live on October 1, 2022 to complete OH|ID registration.



1. Access the <u>Provider Network</u> Management (PNM) OH | ID preregistration site.

- 2. Create an OH | ID account by following the on-screen instructions. This process may take up to 30 minutes. You will receive an on-screen message indicating if your registration was successful or unsuccessful. Your PIN and confirmation of account creation will be sent via email.
- 3. <u>Provider Administrators Only</u>: To properly match the provider to their Medicaid IDs, you will be asked to provide two of the following identifiers: National Provider Identifier (NPI), Tax ID, or Medicaid ID.



# OH | ID Registration: After Stage 2 Go-Live

October 1, 2022



### **OH** | ID Registration

Person A - If you pre-registered for an OH | ID account

**WHO:** Providers, Provider Agents, and Administrators who created an OH|ID account through the pre-registration site **WHEN:** Process effective with Stage 2 – October 1, 2022 of the Next Generation Program



OH ID Username

OH ID Password

PNM
You are now logged in.

1. Navigate to the \*Provider
Network Management (PNM)
Module.

\*This link will be available on 10/1/2022.

2. Enter your existing OH | ID username and password and select "Login."

3. You will receive an on-screen notice of successful registration and will be redirected to the PNM Home Page.

New Medicaid Providers: On the PNM Home Page, click the "New Provider" button on the right of the screen to begin a new provider enrollment application.

**Existing Medicaid Providers:** No additional action is needed.



#### **OH|ID Registration**

Person B – If you do not have an OH|ID account (Existing Providers)

**WHO:** Providers, Provider Agents, and Administrators who did not pre-register for an OH|ID account and were enrolled with ODM prior to go live

**WHEN:** Process effective with Stage 2 – October 1, 2022 of the Next Generation Program



- 1. Navigate to the \*Provider Network Management (PNM) Module and select "Create Account."
- \*This link will be available on 10/1/2022.

2. Create an OH ID account by following the on-screen instructions. This process may take up to 30 minutes. You will receive an on-screen message indicating if your registration was successful or unsuccessful. Your PIN and confirmation of account creation will be sent via email.

3. <u>Provider Administrators Only</u>: To properly match the provider to their Medicaid IDs, you will be asked to provide two of the following identifiers: National Provider Identifier (NPI), Tax ID, or Medicaid ID.



### **OH|ID Registration**

Person C – If you do not have an OH | ID account (New Providers)

**WHO:** Providers, Provider Agents, and Administrators who did not pre-register for an OH | ID account, were not enrolled with ODM prior to go-live and need to register as a new provider **WHEN:** Process effective with Stage 2 – October 1, 2022 of the Next Generation Program











1. Navigate to the \*Provider
Network Management (PNM)
Module and select "Create
Account."

\*This link will be available on 10/1/2022.

2. Create an OH | ID account by following the on-screen instructions. This process may take up to 30 minutes. You will receive an on-screen message indicating if your registration was successful or unsuccessful. Your PIN and confirmation of account creation will be sent via email.

3. You will receive an on-screen notice of successful registration and will be redirected to the PNM Home Page. On the PNM Home Page, click the "New Provider" button on the right of the screen to begin a new provider enrollment application.

